

Quick Guide to Vendor Permits in the City of Fort Pierce
Unlimited Permit Types
YELLOW PERMITS

Itinerant Retail Produce Vendor shall mean any person going from place to place who engages in a business, by selling or offering for sale to consumers, seafood, peanuts, any fruit, vegetables, or garden produce, which are sold in their whole, natural and unaltered state.

- Application for Vendors, Solicitors & Canvassers
- Application Fee (\$100.00)
- Limited Site Plan approved by City Planning Department
- Criminal history affidavit
- Photos of vending unit (all sides)
- Photo of applicant – 2” by 2”
- Valid vehicle registration for any motorized unit (if applicable)
- Located on Commercial Zoned property
- Notarized property owner permission required for any and all locations
- Produce must be in whole, unaltered state
- No Business Tax Receipt required
- No limit to the number of applications accepted by the Clerk’s office

Canvasser, vendor or solicitor is defined as any individual, soliciting or traveling either by foot, or conveyance, from place to place, from house to house or from street to street, taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed at said time or in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not. ***Door to door solicitors***

- Current Business Tax Receipt (St Lucie County, PSL, Ft Pierce)
- Application for Vendors, Solicitors & Canvassers
- Application Fee (\$100.00)
- Criminal history affidavit
- Photo of applicant – 2” by 2”
- Name and address of employer along with credentials establishing relationship
- Length of time for the right to do business
- No limit to the number of applications accepted by the Clerk’s office

***** Minors conducting home solicitation sales under the supervision of an adult, or solicitors, salespersons, or agents making calls or soliciting orders on behalf of a religious, charitable, scientific, educational, or veterans' institution or other non-profit organization are exempt from this section.***

Seasonal sales vendor shall mean outside vendors of products traditionally associated with seasonal sales or holidays.

- Application for Vendors, Solicitors & Canvassers
- Application Fee (\$100.00)
- Plan Review Fee (\$150.00)
- Criminal history affidavit
- Valid vehicle registration for any motorized unit (if applicable)
- Located on Commercial Zoned property
- Notarized property owner permission required for any and all locations
- Photo of applicant – 2” by 2”
- Site plan approved by City Planning Department
- No Business Tax Receipt

Ice Cream Vendors are MFDVs that limit food sales to pre-packaged individually portioned frozen novelties, soft served or hand dipped frozen dairy products or frozen water based products.

- Business Tax Receipt required (St Lucie County, PSL, Ft Pierce)
- Application for Vendors, Solicitors & Canvassers
- Application Fee (\$100.00)
- Vendor Permit Fee (\$250.00 - Prorated after January 1st)
- Criminal history affidavit
- Vehicle plans submitted to the State
- State approved notarized commissary agreement
- Current license issued by State of Florida
- Valid vehicle registration for any motorized unit
- Photos of vending unit (all sides)
- Photo of applicant – 2” by 2”
- General Liability Insurance
- Auto liability insurance

Lunch Trucks are MFDVs that are transient in nature and specifically authorized to cater to customers on private commercial or industrial property for a short period of time not to exceed 60 minutes.

- Business Tax Receipt required (St Lucie County, PSL, Ft Pierce)
- Application for Vendors, Solicitors & Canvassers Application Fee (\$100.00)
- Vendor Permit Fee (\$250.00 - Prorated after January 1st)
- Criminal history affidavit
- State approved notarized commissary agreement
- Current license issued by State of Florida
- Vending unit submitted to the State
- Valid vehicle registration for any motorized unit
- Photos of vending unit (all sides)
- Photo of applicant – 2” by 2”
- General Liability insurance
- Auto liability insurance

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Permit Types included in the 20 permit limit
BLUE PERMITS

Mobile Food Dispensing Vehicle (MFDV) is classified as a vehicle-mounted public food service establishment, self-propelled or otherwise movable from place to place. Such vehicles must be self-sufficient for utilities (e.g., gas, water, electricity, and liquid waste disposal). Each MFDV is required to have a state approved commissary that they report to at least once a day. MFDVs may also be referred to as Mobile Food Establishments.

NOTE: DBPR licensed **self-sufficient** Mobile Food Dispensing Vehicle (MFDV) operators are no longer required to have a commissary – but are required to have an approved location to obtain potable water and dispose of wastewater water.

Hot dog carts are MFDVs that limit food preparation to hotdogs and sausages only and the sale of limited pre-packaged food.

- Ft Pierce Business Tax Receipt required
- Application for Vendors, Solicitors & Canvassers Fee (\$100.00)
- Site Plan Review Fee (\$150.00)
- Vendor Permit Fee (\$250.00 - Prorated after January 1st)
- Criminal history affidavit
- State approved notarized commissary agreement
- Current license issued by State of Florida
- Vending unit submitted to the State
- Valid vehicle registration for any motorized unit (if applicable)
- Located on Commercial Zoned property
- Notarized property owner permission required for any and all locations
- Photos of vending unit (all sides)
- Photo of applicant – 2” by 2”
- General Liability Insurance
- Site plan approved by City Planning Department
- Included within the 20 total vendor permits

Mobile food carts are any non-motorized MFDV used to store, prepare, cook and / or serve food and beverages for immediate consumption.

- Fort Pierce Business Tax Receipt required
- Application for Vendors, Solicitors & Canvassers Fee (\$100.00)
- Plan Review Fee (\$150.00)
- Vendor Permit Fee (\$250.00 - Prorated after January 1st)
- Criminal history affidavit
- Valid vehicle registration for any motorized unit
- General Liability insurance
- Located on Commercial Zoned property
- Notarized property owner permission required for any and all locations
- Photos of vending unit (all sides)Photo of applicant – 2” by 2”
- Vending unit submitted to the State
- State approved notarized commissary agreement

- Current license issued by State of Florida
- Site plan approved by City Planning Department
- Included within the 20 total vendor permits

Mobile food vehicles are any motorized MFDV used to store, prepare, cook and / or serve food and beverages for immediate consumption.

- Fort Pierce Business Tax Receipt required
- Application for Vendors, Solicitors & Canvassers Fee (\$100.00)
- Plan Review Fee (\$150.00)
- Vendor Permit Fee (\$250.00 – Prorated after January 1st)
- Criminal history affidavit
- Valid vehicle registration for any motorized unit
- General Liability insurance
- Auto liability Insurance
- Located on Commercial Zoned property
- Notarized property owner permission required for any and all locations
- Photos of vending unit (all sides)
- Photo of applicant – 2” by 2”
- Vehicle plans submitted to the State
- State approved notarized commissary agreement
- Current license issued by State of Florida
- Site plan approved by City Planning Department
- Included within the 20 total vendor permits

Mobile merchant sales shall include any vendor selling non-food products.

- Fort Pierce Business Tax Receipt required
- Application for Vendors, Solicitors & Canvassers Fee (\$100.00)
- Plan Review Fee (\$150.00)
- Plan of the proposed vehicle or unit
- Vendor Permit Fee (\$250.00 – Prorated after January 1st)
- Criminal history affidavit
- Valid vehicle registration for any motorized unit
- Auto liability insurance (if applicable)
- General Liability insurance
- Photos of vending unit (all sides)
- Photo of applicant – 2” by 2”
- Located on Commercial Zoned property
- Notarized property owner permission required for any and all locations
- Site plan approved by City Planning Department
- Included within the 20 total vendor permits