



**CITY OF FORT PIERCE**  
**BUILDING DEPARTMENT**  
**100 N. US 1, Fort Pierce, FL 34954**  
**Phone (772) 467-3000, Fax (772) 467-3849**

## COMPLAINT FORM

Assigned To: \_\_\_\_\_

Date: \_\_\_\_\_ Rec'd by: \_\_\_\_\_

Name of Complainant: \_\_\_\_\_ Phone # \_\_\_\_\_

Address of Complaint: \_\_\_\_\_ Apt # \_\_\_\_\_

Complaint or Violations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CONTACT MUST BE MADE AND STATUS TURNED INTO FRONT OFFICE WITHIN 48 HRS**

Date Contact was made: \_\_\_\_\_ Date of Inspection: \_\_\_\_\_

Additional documentation on status of complaint: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Inspection information-list of violations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Recommendations (type of letter, time to correct ect...) \_\_\_\_\_

(Front Office Use Only)

Type of letter sent: \_\_\_\_\_ Date letter sent: \_\_\_\_\_