

DIVISION 2. - PERMIT FEES

Sec. 103-52. - Fees; payment required.

- (a) On all buildings, structures, sites, alterations or other activities requiring a building permit, as set forth in this Code and/or the state building code, a fee shall be paid as required. Plan review fees, miscellaneous fees, incentive fees and penalty fees are in addition to the permit fee. The plan review fee shall be paid at the time of permit submittal prior to review taking place. The permit fee and applicable fees shall be paid at the time of the issuance of the permit, in accordance with the schedules set forth in this article.
- (b) All incentive, optional service fees, penalty fees and miscellaneous fees shall be paid prior to such service being rendered and/or prior to final approval by the department.
- (c) For the purposes of this article, the term "valuation" means the total value of work or total contract price including all materials and labor, for which the permit is being issued, including, but not limited to, electrical, gas, mechanical and plumbing equipment, permanent systems and appurtenances, including, but not limited to, equipment for which services and systems are designed for; regardless of whether the labor or materials are donated or obtained at discounted rates, overhead and profit. The building official shall make the final determination if there is a dispute regarding the valuation. The building official shall determine valuation by using the total contract price submitted or the most recent building valuation data as compiled by the International Code Council (ICC), whichever is greater.

(Code 1983, § 5-266; Ord. No. I-256, § 1, 2-16-1988; Ord. No. 18-029, § 1, 9-4-2018)

Sec. 103-53. - Permit and plan review fee schedule.

Permit and plan review fees shall be as established by resolution.

(Code 1983, § 5-267; Ord. No. I-256, §§ 2—8, 2-16-1988; Ord. No. I-345, § 1, 9-5-1989; Ord. No. J-346, § 1, 8-4-1997; Ord. No. J-526, § 1, 10-18-1999; Ord. No. K-55, § 1, 2-20-2001; Ord. No. K-115, § 1, 10-15-2001; Ord. No. K-125, § 4, 12-17-2001; Ord. No. K-205, § 1, 3-17-2003; Ord. No. K-241, § 1, 10-20-2003; Ord. No. K-332, § 1, 4-4-2005; Ord. No. L-91, § 1, 9-21-2009; Ord. No. L-137, § 1, 10-4-2010; Ord. No. L-213, § 1, 6-20-2011; Ord. No. L-248, § 1, 3-5-2012; Ord. No. 15-056, § 1, 1-4-2016; Ord. No. 18-029, § 1, 9-4-2018)

Sec. 103-54. - Miscellaneous fee schedule.

Fees for the following shall be as established by resolution:

- (1) Appeal or variance request of floodplain management ordinances.
- (2) Building code surcharge per F.S. §§ 468.631 and 553.721.

- (3) Business tax inspection.
- (4) Certificate of occupancy (CO) or certificate of completion (CC).
- (5) Change of contractor.
- (6) Change of subcontractor.
- (7) Completion of DBPR probation forms.
- (8) Conversion of paper plans to other format.
- (9) Electronic building permit processing fee.
- (10) Expired permit inspection to confirm that no work was performed and to close the permit.
- (11) Flood zone verification letter.
- (12) Liens and permits; summary of search and findings.
- (13) Permit extension (justifiable cause must be demonstrated for each request).
- (14) Permit renewal (first) (justifiable cause must be demonstrated for each request).
- (15) Permit renewal (second) (justifiable cause must be demonstrated for each request).
- (16) Permit renewal (third and each subsequent) (justifiable cause must be demonstrated for each request).
- (17) Permit to comply condemnations.
- (18) Pre-application meeting (this fee is in addition to the fee charged by planning and zoning).
- (19) Pre-construction meeting.
- (20) Re-issuance of certificate of occupancy (CO) or certificate of completion (CC).
- (21) Re-issuance of permit card.
- (22) Re-stamping of plans.
- (23) Routing fee.
- (24) Subcontractor agreements.
- (25) Special inspector/threshold inspector required.

(Code 1983, § 5-268; Ord. No. 18-029, § 1, 9-4-2018; Ord. No. 19-010, § 5, 3-18-2019)

Sec. 103-55. - Incentive and optional service fee schedule.

Fees for following shall be as established by resolution:

- (1) After-hours inspections; other than during regular working hours.
- (2) Early start request for construction.
- (3) Expedited plan review.

- (4) Stocking permit.
- (5) Temporary use agreement.
- (6) Temporary use agreement change or extension.

(Code 1983, § 5-269; Ord. No. 18-029, § 1, 9-4-2018)

Sec. 103-56. - Penalty fee schedule.

Fees for the following shall be as established by resolution:

- (1) Hazardous condition on construction site.
- (2) No construction bathroom on site 72 hours after NTC.
- (3) No trash container on site 72 hours after NTC.
- (4) Re-inspection:
 - a. First re-inspection.
 - b. Second and subsequent re-inspection to correct the same deficiency in the first inspection and first re-inspection.
- (5) Revised plan review; third or more plan revision to correct the same code violation noted in previous plan review rejections.
- (6) Stop-work order.
- (7) Uncontained trash and debris on construction site.
- (8) Unlawful continuance after SWO.

(Code 1983, § 5-270; Ord. No. 18-029, § 1, 9-4-2018)

Secs. 103-57—103-85. - Reserved.

**Exhibit A
Building Department Fees**

Permit Fees	
Permits based on valuation:	Fee:
(1) Additions, new buildings, manufactured buildings, mobile homes:	
(a) Commercial:	Fee is calculated by multiplying the valuation times .0125
(b) Residential:	Fee is calculated by multiplying the valuation times .005
(2) After the fact permit (work already started or completed):	Double the fee, calculated by multiplying the fee determined by this resolution times two
(3) All other construction except flat rate permits as noted below:	Construction valuation under \$8,000.00—Flat fee of \$100.00; Or, Construction valuation \$8,000.00 or more—The fee is calculated by multiplying the valuation times .0125
Flat rate permits:	Fee:
(4) Demolitions:	
(a) Single family or one and two family structures:	\$300.00
(b) Miscellaneous residential demolition-including but not limited to interior demolition, fences, outbuildings, pools, other attached structures:	\$150.00
(c) Commercial structures:	\$500.00
(d) Miscellaneous commercial demolition—Including but not limited to: interior demolition, fences, outbuildings under 500 square feet, pools, signs, other attached structures:	\$250.00
(5) Development permit:	\$100.00 for values under \$5,000.00 \$200.00 for values \$5,000.00 or more
(6) Moving of structure(s):	\$500.00 per structure
(7) Residential flat fee permits: (Regulated by the Florida Residential Code.)	
(a) Electric (not including photovoltaic):	\$100.00
(b) Fence:	\$75.00
(c) Mechanical (a/c change out only):	\$150.00
(d) Plumbing (water heater or re-pipe only):	\$100.00
(8) Temporary construction trailer:	\$250.00 per six months (Upon approval by all required departments)
(9) Temporary power pole:	Residential: \$100.00 Commercial: \$250.00
(10) Temporary tent:	\$100.00 per tent
(11) Temporary miscellaneous permit with an inspection:	\$75.00
Plan Review Fees	
Plan Review Type:	Fee:
(1) First plan review:	
(a) New residential construction or addition:	The fee is calculated by multiplying the valuation times .003; Minimum fee of \$75.00
(b) All other permit types:	The fee is calculated by multiplying the valuation times .005; Minimum fee of \$75.00
Note: plan review fee for single opening replacement in a multi-family dwelling:	When only one opening (window or door) is being replaced in a multi-family building or development of ten units or more, only one plan review fee will be charged for a state product approval or Miami-Dade Notice of Acceptance. Each different PA/NOA will have a separate plan review fee.
(2) Flood review fee for structures over 50 percent substantial improvement, substantial damage, new construction or additions within the SFHA: (This fee will still be charged if an initial determination of substantial damage or substantial improvement is made and the scope of work is reduced, or an alternate source of	The fee is calculated by multiplying the valuation times .0025

	market value is provided to remove the determination of substantial damage or substantial improvement.)	
(3)	Revised plan review:	
	(a) 1 st revision:	Valuation under \$5,000.00: \$25.00 per page Valuation \$5,000.00 or more: \$50.00 per page
	(b) 2 nd revision:	Valuation under \$5,000.00: \$50.00 per page Valuation \$5,000.00 or more: \$100.00 per page
	(c) 3 rd or subsequent revision: (Unless 3 rd revision is to correct the same deficiency.	Valuation under \$5,000.00: \$100.00 per page Valuation \$5,000.00 or more: \$200.00 per page
Miscellaneous Service Fees		
Type of service or fee:		Fee:
(1)	Appeal or variance request of floodplain management ordinances:	\$500.00
(2)	Building code surcharge per F.S. §§ 468.631 and 553.721:	A total of 2.5 percent on all plan review and permit fees. Minimum fee of \$4.00
(3)	Business tax inspection:	Inspection: \$75.00 Re-inspection(s): \$75.00
(4)	Certificate of occupancy (CO) or certificate of completion (CC):	\$50.00
(5)	Change of contractor:	\$50.00
(6)	Change of subcontractor:	\$25.00
(7)	Completion of DBPR probation forms:	\$50.00 per request
(8)	Conversion of paper plans to other format:	\$25.00 per hour, \$25.00 minimum fee
(9)	Electronic building permit processing fee:	\$5.00
(10)	Expired permit inspection to confirm that no work was performed and to close the permit:	\$75.00 If it is found that work was done, the renewal fee shall apply in addition to this fee.
(11)	Flood zone verification letter:	\$25.00
(12)	Liens and permits—Summary of search and findings:	\$25.00 per parcel requested for the first ten addresses or units. \$10.00 for each additional ten addresses or units within the same parcel.
(13)	Moving of Structure Application Processing	\$50.00
(14)	Permit extension: (Justifiable cause must be demonstrated for each request.):	\$100.00 for 1 st 30 day extension. \$250.00 for 2 nd 30 day extension (or renewal fee, whichever is less). \$500.00 for 3 rd and each subsequent 30 day extension (or renewal fee, whichever is less).
(15)	Permit renewal (First): (Justifiable cause must be demonstrated for each request.)	½ of the permit fee using current fee schedule plus \$50.00 renewal fee plus state surcharge (based on permit fee only); Or, \$75.00 permit fee plus \$50.00 renewal fee plus \$4.00 minimum state surcharge; Whichever is greater (minimum fee of \$129.00).
(16)	Permit renewal (Second): Justifiable cause must be demonstrated for each request.)	Permit fee using current fee schedule plus \$50.00 renewal fee plus state surcharge (based on permit fee only).
(17)	Permit renewal (third and each subsequent): (Justifiable cause must be demonstrated for each request.)	Permit fee using current fee schedule plus \$100.00 renewal fee plus state surcharge (based on permit fee only).
(18)	Permit to comply condemnations:	Permit fee using current fee schedule plus \$250.00 rehabilitation fee plus state surcharge (based on permit fee only); Or, Permit fee using current fee schedule plus \$500.00 demolition fee plus state surcharge (based on permit fee only).
(19)	Pre-application meeting:	\$100.00
(20)	Pre-construction meeting:	\$100.00
(21)	Re-issuance of certificate of occupancy (CO) or certificate of completion (CC):	\$50.00 per page
(22)	Re-issuance of permit card:	\$25.00 per card
(23)	Re-stamping of plans:	Residential—\$75.00 plus cost of copies Commercial—\$150.00 plus cost of copies
(24)	Routing fee:	\$15.00 per review—(planning and zoning, engineering, solid waste, fire department,

		urban forester, flood zone review).
(25)	Subcontractor agreements:	\$25.00 Residential per agreement \$50.00 Commercial per agreement
(26)	Special inspector/Threshold inspector required:	\$50.00
Incentive & Optional Service Fees		
Type of service or fee:		Fee:
(1)	After-hours inspections—Other than during regular working hours:	Residential: Fee is \$100.00 per hour, minimum of two hours per permit, per trade Commercial: Fee is \$250.00 per hour, minimum of two hours per permit per trade
(2)	Early start request for construction:	Valuations under \$5,000.00: \$100.00 Valuations \$5,000.00 or more: \$500.00
(3)	Expedited plan review:	Valuation under \$200,000: \$500.00 for the 1 st hour. \$250.00 for each additional hour Valuation \$200,000 or more: \$1,000.00 for the 1 st hour. \$250.00 for each additional hour
(4)	Stocking permit:	\$500.00
(5)	Temporary use agreement:	\$500.00
(6)	Temporary use agreement change or extension:	\$750.00
Penalty Fee Schedule		
Type of service or fee:		Fee:
(1)	Hazardous condition on construction site:	\$500.00
(2)	No construction toilet on site 72 hours after NTC:	\$100.00
(3)	No trash container on site 72 hours after NTC:	\$100.00
(4)	Re-inspection:	
	(a) 1 st re-inspection:	Residential: \$50.00 per permit, per trade Commercial: \$100.00 per permit, per trade
	(b) 2 nd and subsequent re-inspection to correct the same deficiency in the 1 st inspection and 1 st re-inspection:	Residential—\$200.00 Commercial—\$400.00
(5)	Revised plan review—3 rd or more plan revision to correct the same code violation noted in previous plan review rejections:	four times (x) the plan review fee assessed
(6)	Stop work order:	\$100.00 before any further work may commence
(7)	Uncontained trash and debris on construction site:	1 st offense—\$125.00 2 nd offense—\$250.00 Additional offenses—\$500.00
(8)	Unlawful continuance after SWO:	\$500.00 before any further work may commence
Contractor Licensing Fees		
Type of service or fee:		Fee:
(a)	Certificate of competency fees:	
(1)	Application for certificate of competency:	\$125.00
(2)	Initial issuance of a certificate of competency:	\$50.00
(3)	Certificate of competency renewal on or before renewal date:	\$75.00
(4)	Replacement competency card:	\$20.00
(b)	Change in status of certificate of competency:	
(1)	Placement of certificate of competency into inactive status:	\$25.00
(2)	Return inactive status to active:	\$50.00
(3)	Change from one business entity to another:	\$60.00
(4)	Amend filed business organization name:	\$50.00
(5)	Change from individual to qualifying business:	\$75.00
(6)	Change from qualifying business to individual:	\$75.00
(7)	Business name change:	\$100.00
(8)	Qualify an additional business entity	\$100.00
(c)	Miscellaneous Fees:	
(1)	Service user fee:	\$25.00
(2)	Letters of reciprocity:	\$35.00
(3)	Temporary certificate of competency:	\$50.00
(4)	Emergency certificate of competency:	\$250.00
(5)	Sponsorship fee per exam:	\$150.00