



CITY OF FORT PIERCE

PUBLIC WORKS DEPARTMENT

MEMORIAL BENCH PROGRAM

Memorial benches have become an increasingly popular way to remember and pay tribute to loved ones. Because of this popularity, the City of Fort Pierce Public Works Department has developed a number of bench styles to choose from, as well a list of specified locations where benches can be placed. Bench styles are based on park design, function, aesthetics, and anticipated maintenance. The Public Works Department determines bench needs in the respective location, as well as the maximum number of benches appropriate for each park or public venue.

General Information

A representative from the Facilities Maintenance Division will meet with you to discuss the available commemorative options. The selected bench will be compatible with other elements of the selected venue.

The price range for benches is \$500 to \$1500 depending on the chosen bench style. This cost provides the bench of your choice and maintenance for the life of the bench by the Public Works Department. The average procurement and installation time for the benches is approximately eight (8) weeks. Plaques can be purchased through the Public Works Department or by the donor. All plaques must be located on the designated location within the bench. The maximum allowable size for a plaque is 3"x16".

If the bench is irreparably damaged by vandalism, accident, or natural causes, the Public Works Department will immediately notify the program participant for an opportunity to replace this feature.

Ordering Process

1. Contact the City of Fort Pierce Public Works Department (772-460-2200 ext 400) to arrange a meeting to discuss memorial bench options.
2. The prospective donor must complete and submit application denoting bench style and location.
3. Public Works Department staff will complete review and notify applicant of acceptance and required subsequent action to include applicable payment.
4. Upon receipt of payment, the Public Works Department will initiate procurement process for memorial bench.
5. Facilities Maintenance Division staff will contact the donor when bench is received to discuss installation schedule.



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MEMORIAL BENCH APPLICATION

Please complete the information below. Applicant will be notified of approval and subsequent action to complete request within 30 calendar days of receipt of application.

Applicant Name: _____

Mailing Address: _____

Primary Phone: _____

Secondary Phone: _____

E-mail Address: _____

Memorial Bench Location Requested: _____

Memorial Bench Style Selected: _____

Purpose of Memorial Bench Requested: _____

Applicant Signature: _____

PLEASE RETURN COMPLETED APPLICATION TO:

City of Fort Pierce Public Works Department

52 Savannah Road

Fort Pierce, Florida 34982

Office: (772) 460-2200 extension 400

Fax: (772) 489-3194

E-mail: info@fppwd.com